



## **General Information**

12<sup>th</sup> September – 15<sup>th</sup> September 2019, Waterworld, Hamilton.

**ALL INFORMATION UPDATE 2 SEPTEMBER 2019. Please see new changes in red as a result of entries closing.**

### **Swimming New Zealand rules govern this competition.**

This meet is open to financial, registered (at the time of competition) Swimming New Zealand Swimmers. **Non-SNZ members** can enter through the [online entry form](#) and SNZ will create a School Membership on the SNZ database for these competitors based on the information provided. All participants must agree to comply with the sports anti-doping rules, SNZ rules and School Sport NZ eligibility.

This is a living document and amendments may be made. For the latest information, please check to the Event Page on the Swimming New Zealand website to ensure you have the correct version.

#### **Meet Contact**

Anthony Bowler  
Events Manager  
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anthony@swimming.org.nz

#### **Technical Director**

Gavin Ion  
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#### **Venue Address**

Waterworld  
Garnett Avenue  
Te Rapa  
Hamilton

## **Entry Information**

The 2019 NZ Secondary School Swimming Championships is for year 9 to 13 students only and will be raced across Short Course (25m) format.

To be eligible to compete a swimmer must be financial and registered (at the time of the competition) as School Swimmer, Club Swimmer or Competitive Swimmer with Swimming New Zealand.

The age groups to be swum by both male and female are 13 years, 14 years, 15 years, 16 years, 17 years and over. Students must be under 19 years of age on 1 January 2019. The competition is open to all Schools in New Zealand with Year 9-13 students.

*Home schooled swimmers are eligible to participate as stipulated by School Sport NZ. Home schooled students would swim as a visitor and not be aligned with any school. The students would be eligible for visitor medals only. The parent of the student must sign-off a document with the event organiser accepting full responsibility for their student including the event health and safety plans.*

## **Individual Entries**

**Entries open 8 July 2019**

**Entries close 27 August 2019 at 11.59pm**

Late entries will be accepted for 24hrs, as per SNZ Policy 006. A \$50 (NZD) late entry fee will apply. NO REFUNDS for any withdrawals will be given once entries have closed.

Swimming New Zealand Members are to enter through the SNZ Database via their SNZ Mypage.

**Non-SNZ members** are enter through the [online entry form](#) and SNZ will create a School Membership on the SNZ database for these competitors based on the information provided. All Non-SNZ members from 2018 will now have a SNZ ID through entering in 2018. If you are unsure of your login please contact [database@swimming.org.nz](mailto:database@swimming.org.nz).

## **School Relays**

**Entries close 28 August 2019 at 11.59pm**

Schools will enter relays by submitting a relay entry form available [here](#).

## **School Confirmation**

All competitors will need to be approved by their school to compete.

Schools will be provided a list of entrants by 30 August 2019 by SNZ – schools will need to approve that list by 5pm on Monday 9 September 2019. Any students that are not approved by their school will not be able to compete.

## **Entry Fees**

Entry fees are \$15.00 NZD per individual event and \$35.00 NZD for relay events and can be paid at the time of entry through the SNZ database.

Entry fees must be paid prior to the start of the meet. If they have not been paid it will result in the withdrawal of swimmers.

Schools will be invoiced by Swimming New Zealand for all relay entries, and the individual entry fees of those who are not entering via the database.

## Qualification Criteria

### **Age as at 12 September 2019**

The qualifying period is from 1 August 2018 to 27 August 2019.

The qualifying times are 25m Short Course times. Qualifying times swum in pools other than 25m pools must be converted using the SNZ Conversions.

Individual entry times will be generated by the SNZ Database. For Non SNZ Members proof of times from their Regional Swimming Championships must be sent to [events@swimming.org.nz](mailto:events@swimming.org.nz). Performances from International, Regional and Local competitions not held within the database will not be eligible for use to enter this championship.

## Relays

Male and female relays will be swum as timed-finals and in the age groups 15 & Under and 16 & Over. Younger swimmers can swim in the older age group, but older swimmers cannot swim down.

If a 15 & Under swimmer swims in the older age group, they cannot also swim in the younger age group of that event.

Mixed relays will be swum in the same age groups and teams must consist of 2 male and 2 female swimmers. Points from these races will not count towards top school's trophies.

## Psych Sheets

Preliminary Psych Sheets will be posted on the SNZ website on: **THURSDAY 29<sup>th</sup> AUGUST 2019**.

Corrections and changes to psych sheets are to be sent to [events@swimming.org.nz](mailto:events@swimming.org.nz) by: **11.59pm SUNDAY 1<sup>st</sup> SEPTEMBER 2019**.

Final Psych Sheets will be posted on the SNZ website on: **MONDAY 2<sup>nd</sup> SEPTEMBER 2019**

## Withdrawals

Withdrawals from events for session one will need to be submitted at the Team Managers meeting held prior to the start of the meet. Any withdrawals for session one submitted after the meeting will incur a withdrawal fee of \$50.00.

As ALL events are run as timed finals SNZ Policy 008 will apply. *For timed-finals, withdrawals must be advised by the end of the session preceding the session with the timed final event.*

## Protests

Protests must be submitted to the referee, in writing, on the protest form by the team manager only within 30 minutes following the conclusion of the respective event. This needs to be accompanied in cash by the \$100.00 protest fee.

If conditions causing a potential protest are noted prior to the event a protest must be lodged before the signal to start is given.

All protests shall be considered by the referee. If the referee rejects the protest, they must state the reasons for their decision. The regional Team Manager may appeal the rejection to the Jury of

Appeal whose decision shall be final.

If the protest is rejected, the deposit will be forfeited to SNZ. If the protest is upheld the deposit will be returned.

### **Para Swimmers**

Para swimmers can compete at NZ Secondary Schools if a provisional classification or higher is held. To be provisionally classification, or to discuss the status of your classification, contact National Para Swimming Development Coordinator Cameron Leslie on [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz).

Forms to complete the provisional classification can be provided by Cameron Leslie on [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz). Forms need to be submitted to PNZ by 12 August 2019. Please be aware that there is an expectation of a suitable level of swimming ability for para swimmers swimming with a provisional classification.

For questions on Paralympics classifications please contact Cameron Leslie on [cameron@swimming.org.nz](mailto:cameron@swimming.org.nz) or read the Para Class information sheet found [here](#).

Para swimmers will swim with the able-bodied swimmers. A single age group mixed classification format will be used for Para swimmers. Medals will be awarded to the top 3 para swimmers based on their time in comparison to the world record in their classification.

There are no qualifying times for para swimmers **but you must have a time on the SNZ database.**

Para swimmers are eligible for the following events:

50m for all strokes, 100m for all strokes excluding Butterfly, 200m Freestyle, 100m IM for all classifications.

### **Competition Information**

#### **Meet Set-Up**

The meet is short course (25m Pool).

All events are timed finals.

Event will be super seeded with the top 8 swimmers in each age group swimming together in the last heats, all other swimmers will be rank seeded.

#### **Warm-Up Procedure**

Swimming New Zealand use a standard warm-up procedure for all national competitions. Please refer to the warm-up procedure document on the Swimming New Zealand website.

#### **Warm-up times are as follows:**

Session 1 3.00pm – 4.50pm

Session 2 6.40am - 7.30am – Opening Ceremony commences at 7.35am

Session 3 3.00pm - 3.50pm

Session 4 7.00am – 7.50am

Session 5 2.00pm – 2.50pm

Session 6 7.00am – 7.50am

Doors will open **10min** prior to warm up commencing.

### **Marshalling Process**

Self-Marshalling will be employed during all sessions of the 2019 NZ Secondary Schools Championships. Swimmers will assemble 4 heats prior to their event. For all 50m events swimmers need to be behind the blocks 6 heats prior to their event.

### **Results**

Results will be made available online at the conclusion of each session and posted in the marshalling area. Swimming New Zealand will have live result available via Meet Mobile.

### **Team Manager Information**

#### **Coaches and Managers Forms**

Schools are required to complete the coaches and managers registration form [here](#) for their team personnel. Event passes will be allocated to schools based on swimmer numbers and the completed form.

Schools are entitled to nominate coaches and team managers based on the number of swimmers they have competing as follows:

- 1-10 Swimmers = 2 coaches/managers
- 11-20 Swimmers = 3 coaches/managers
- 21-30 Swimmers = 4 coaches/managers
- 31+ Swimmers = 5 coaches/managers

The deadline for accreditation is **Thursday 29 August 2019 at 10.00am**. Due to printing requirements no late names can be accepted.

#### **Accreditation Criteria**

Coaches must be registered with Swimming New Zealand as a coach and must be showing as financial and active in the Swimming New Zealand database.

Swimmers, Coaches and Managers will all be issued an accreditation pass, these must be worn while on pool deck, anyone not wearing a pass will be removed from Pool Deck.

#### **Team Managers Meeting**

There will be a Team Managers meeting held on Thursday 12 September 2019 at **3pm** in the Officials Room at Waterworld. A second Team Managers meeting for schools arriving later will be held on Thursday 12 September 2019 at **7pm** in the Officials Room at Waterworld.

It is compulsory that all Team Managers attend this meeting so that processes can be explained, accreditation handed out and any questions answered.

#### **Collection of Packs**

School race packs including accreditation passes can be collected by Team Managers at the Team Managers meeting.

### Session Programmes

Session programmes will be placed in regional boxes at the Resolutions desk. Relay and Withdrawal forms will be available from here also. Session programme numbers are based on the Coaches and Managers form.

### Event Communication

During the meet SNZ will use the multi-txt system to communicate to coaches and managers during the meet, please ensure your contact details are correct.

### Banner Placement

Swimming New Zealand will have signage in and around the facility; this signage take precedence over school banners. SNZ reserves the right to remove any banners that are not in appropriate areas or that conflict with event signage/sponsors.

### Opening Ceremony

There will be an opening ceremony and march past prior to the start of Session Two on Friday 13 September. Each school should nominate two swimmers to represent their school in the march.

The march will start at 7.35am at which time all swimmers will need to be in the grandstand seated.

### Victory Ceremonies and Medals

Medals shall be awarded for the 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> placed swimmers for all age group events.

The victory ceremony timetable will be included in the programme, and we will endeavour to run to this timetable. If for any reason there is a delay in the results being available, the medal presentation for that event will take place as soon as possible.

There is strictly not photography to be taken of the medal ceremonies. All photos will be available on the Swimming New Zealand Facebook page.

### **Dress Standard for victory ceremonies:**

- School t-shirt, jacket or sweatshirt.
- No Caps or Goggles.
- No towels to be wrapped around the waist.

**IT IS AN EXPECTATION THAT ALL SWIMMERS ARE PRESENT AND DRESSED APPROPRIATELY TO RECEIVE THEIR MEDAL.**

### Points

2019 NZ Secondary Schools Championship points are as follows:

Place	1	2	3	4	5	6	7	8
Points	26	21	17	14	12	10	8	6

- Trophies will be awarded to:
  - Top All Girls School
  - Top All Boys School
  - Top Co-Ed School
  - Boys Relay Trophy – Overall relay points.
  - Girls Relay Trophy – Overall relay points.

Note: Schools can only win the above Top School trophies based on their school type. i.e. A Co-Ed School cannot win either of the Top Girls or Top Boys School trophies.

Day	Session	Medal Ceremony
Thurs 12 Sept	One	Medals presented at the end of Session One
Friday 13 Sept	Two	Medals presented during Warm Up of Session Three
	Three	Medals presented during Warm Up of Session Four
Saturday 14 Sept	Four	Medals presented during Warm Up of Session Five
	Five	Medals presented during Warm Up of Session Six
Sunday 15 Sept	Six	Medals presented at the end of Session Six

## Spectator Information

### Event Tickets

**SPECTATOR TICKETS ARE SOLD OUT FOR FRIDAY, SATURDAY AND SUNDAY SESSIONS**

Session programmes will be available online via the [Event Page](#) or Meet Mobile.

### Spectator Entry

Spectators will access the pool via the side entrance 30min prior to Warm Up starting. Spectators are **not to access the pool deck**, if you are on pool deck without a correct pass you will be asked to move back to the spectator area or from the venue.

### Parking

Parking is limited, please try and limit the number of vehicles you travel in to the meet.

### Photography

Spectators agree upon entry that photographic, video or audio recording equipment is prohibited for any purpose which may include, without limitation, video and/or audio recorders, camera tripods, monopods or lenses with a total focal strength of greater than 300mm and commercial digital video equipment. The Event Management Staff will, at their sole discretion, determine whether or not an item is intended for personal or commercial use.

### Victory Ceremonies and Medals

There is strictly not photography to be taken of the medal presentations. All photos will be available on the Swimming New Zealand Facebook page.